SAMPLE LIST OF EXPENSES
Summer Digital Humanities Commons Faculty Research Fellowship

The following list is meant to be suggestive of possible expenses for any number of projects; it doesn't model a particular project.

For additional information and guidance relevant to those considering applying, see the Simpson Center's "Before You Apply" Toolkit: www.simpsoncenter.org/before-you-apply.

Collaborators: Salary, Contract, Honoraria, and Travel Expenses	Estimate of cost based on current rates
UW faculty collaborator (Visual Communication, Design) for a 2 week commitment (include salary and benefits in cost; the current benefit rate for faculty is 25%)*	$4,687.50
UW graduate student, summer RA hourly (pre-doctoral research associate 2) for 100 hrs (include salary and benefits in cost; the current benefit rate for pre-docs is 16.5%)*	$3,029.00
Consultant: Visiting scholar (University of Southern California) Airfare $300 Lodging (3 nights x $150/night) $450 Honoraria $500 Misc Expenses (cab fares, etc.) $200	$1,450.00
Web design (student fixed price contract)	$1,000.00
Retreat and the Whitely Center (4 persons, 5 days) Based on current prices: Accommodations (2 cottages x $66/day x 5 days) $660 Bedding kit ($5 x 4 people) $ 20 Meal card ($32/day x 4 people) $640 Travel (mileage = 81.5 mi x $.565/mi, $142 $12.45 ferry fee x 4 people)	$1,462.00

*For updated benefit rates, check here: http://f2.washington.edu/fm/fa/fringe-benefit-load-rate

Digital Tools: Hardware, Software, Licensing Agreements, Etc.

Hardware (to be housed at the Simpson Center)	
Large-scale scanner (tabloid size)	$1,000.00
GPS Unit	$1,000.00
Software/Licensing Fees	
Single user license for MAXQDA (a qualitative/mixed data analysis platform)	$250.00
TIMIT Acoustic-Phonetic Continuous Corpus License	$450.00
Service Contracts	
Espresso book machine service per production	$150.00

September 2013

SAMPLE PROJECT BUDGET
Summer Digital Humanities Commons Faculty Research Fellowship

Modeled on an editing project of a literary text with digital and print editions		
		Totals
Collaborators: Salary, Contract, Honoraria and Travel Expenses, Hourly)		
UW graduate student, summer RA hourly (pre-doctoral Research Associate 2)		**$1,969.00**
Programmer		
Salary rate/hour	$26	
Benefit rate/hour	16.50%	
Hours	65	
UW graduate student, summer RA hourly (pre-masters)		**$1,340.00**
Research assistant		
Salary rate/hour	$23	
Benefit rate/hour	16.50%	
Hours	50	
Web design (student fixed price contract)		**$500.00**
Intern travel (University of Colorado)		**$600.00**
Airfare roundtrip	$300	
Lodging	$200	
Meals and misc. expenses	$100	
Digital Tools: Service Contract		
Espresso Book Machine Service ($150 per production unit x 2)		**$300.00**
Total Project Costs		**$ 4,709.00**